

LETTER TO LANDLORD TO REPAIR AND DEDUCT

(Tenant's Name)

(Tenant's Street Address)

(City, State and Zip Code)

(Date)

(Landlord's Name)

(Landlord's Street Address)

(City, State and Zip Code)

Dear _____:

On _____, an inspector from Code Enforcement / the Board of Health (circle one) inspected my/our apartment and building. In the report, the Inspector identified the following Health Code violations as potentially dangerous:

You did not begin repairs within five (5) days nor did you substantially complete the repairs within fourteen (14) days of notification of the violations.

I/We have therefore spent, pursuant to Massachusetts General Laws, Chapter 111, Section 127L, the following amounts in repairing the above conditions, which are being deducted from my/our rent payments:

1. Materials: \$ _____
2. Labor: \$ _____

Sincerely,

(Tenant's Signature)

NOTE TO TENANT: Make sure you include copies of your bills! Also **make copies** of your bills and this letter for your own records.