

**LETTER TO YOUR LANDLORD DESCRIBING CODE VIOLATIONS**

\_\_\_\_\_  
(Tenant's Name)

\_\_\_\_\_  
(Tenant's Street Address)

\_\_\_\_\_  
(City, State and Zip Code)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Landlord's Name)

\_\_\_\_\_  
(Landlord's Street Address)

\_\_\_\_\_  
(City, State and Zip Code)

Dear \_\_\_\_\_:

I am your tenant at \_\_\_\_\_ . I have several problems in my apartment that require your immediate attention. They include: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is my understanding that many of these conditions are code violations under the State Sanitary Code and should be repaired immediately. Please let me know when you will begin repairing these problems so that I can make arrangements to let you into my apartment.

Sincerely,  
  
\_\_\_\_\_  
(Tenant's Signature)